

Friends of Delnor-Wiggins Pass State Park. (DRAFT)
Board Meeting Minutes
March 2, 2026
Delnor-Wiggins Pass State Park Operations Area

Board members present: Eric Cosentino, Skip Counselman, Kim Finer, Donna Graham, Jane Myers, and Valerie Thompson **Absent:** Monica Slattery

Park staff in attendance: Park Manager Cody Peters

President Kim Finer convened the meeting at 9:00 a.m., a quorum was established.

1. **Previous Minutes/Approval (Secretary):** Skip made a motion to approve minutes from the February 4, 2026 BOD meeting, Donna seconded the motion. Unanimously approved.
2. **President's report:** no report
3. **Treasurer's report:** For the period ending January 31, 2026, total assets were up \$9,436.86 or 3.4%. Total income was down \$111.13 or 1.7%. Total expenses were up \$84.1% or \$9,241.24, due mostly to the purchase of a trailer. New income was down \$9,352.37 or 194.4%. Line items for the Children's Art Show and the Wilderness Art show have been removed from the profit and loss statement as we have not held those events in several years. Any income from pop-up boutiques will be noted under special events income – apparel donations.
 - The Audit Committee has completed its review and report of the 2025 financials.
 - Donna made a motion to approve up to \$500.00 for new software for our accountant, Skip seconded the motion. Unanimously approved.
4. **Membership report:** currently 112 members
5. **Adopt-A-Nest report:** Donations are ahead of this time last year. To date, \$11,500 in donations have been received. Donna will post/email additional adopt-a-nest promotions after the first nest appears later this spring.
6. **Park Manager's report:**

Staffing update: Hiring for FTE Park Rangers and Park Services Specialist are pending approval. The new Administrative Assistant is Anna Davis.

Projects:

- **Mobile Interpretation Trailer:** The estimated timeframe for accepting delivery of the mobile interpretation trailer is the first or second week of March. Graphics for the trailer are currently in the process of being created and reviewed. Images from Janice Kemtz, along with her consent for use, have been sent to Cody. Cody will extend an invitation to the Board of Directors members and Janice to participate in the graphics discussion.
- **Resource Management UTV Buildout Update:** The UTV has been delivered, and the watering unit has been installed. The rack unit will be ordered shortly. Mark may provide UTV training to interested, qualified volunteers.
- **Replacement of windows on residences** is underway, to be completed in March.
- **Front Entrance Work:** Permit was issued, and underground locations have been completed. Site work has been completed for relocating the front entrance sign. Landscape materials will be delivered shortly. Funding request for landscaping plants will be submitted soon.
- **Permit for relocation of CSO banner sign** issued, underground locations to be completed in near future. Funding request to Friends is anticipated for April.
- **The Lunetta restoration** has been completed. Lunetta will be installed as part of the front entrance improvement.
- **Installation of new pay stations** is on hold.

- Volunteer Appreciation lunch to be held for Delnor-Wiggins Volunteers & Staff March 26th from 12:00pm to 1:30pm with a brief volunteer meeting to follow. Dual will send out invitation soon.
- Onsite sea turtle training to be scheduled for first part of April.
- Shore bird monitoring begins in March.
- Park Events: Due to insufficient registration, the Delnor-Dash and Wiggins-Walk events scheduled for April and May have been canceled. Donna will inform registrants accordingly. The multi-park interpretive series has been postponed until 2027.

7. New Business:

- Keep Collier Beautiful Coastal clean-up (March 28, 8-11 AM). Team leader- Donna, registration online via KCB. Jane and Valerie will assist Donna with set-up..
- Kim will purchase a new 2-drawer locking filling cabinet for Friends storage.
- Upcoming events, Plant walk (Mar 7, AM), Photography (Mar 7, PM), and Shell craft (Mar 25). Donna will send individual event invitations to Friends via email.
- Communication with PSS and/or volunteer coordinator(s). Add PSS Dual South to our BOD email list and request that park staff notify Friends BOD about volunteer activities, such as interpretation programs.

8. Old Business

- Quarterly Newsletter writer. Jane volunteered to write the quarterly newsletter.
- FDWPSP Events. The upcoming March events are detailed in the New Business section. A new Earth Day Sunset “pitch-in” dinner event for Friends members is scheduled for April 22, at 6:00 p.m. on the beach. Cody has volunteered to provide sea turtle interpretive items for display.
- “Square” up and running for credit card payments. Next boutique will be cash only on March 8. Donna, Valerie and Skip volunteered to staff the boutique.
- New Website update/progress: Currently working with donation processes.

With not further business, the meeting was adjourned at 10:15 a.m.

Submitted by: *Valerie Thompson*

Date approved: _____

Upcoming events:

March 7: Plant walk in the morning; Photography in the afternoon

March 8: Beach boutique

March 25: Shell Crafting Workshop

March 26 Volunteer Appreciation Lunch

March 28: Coastal Cleanup

April 13: Friends BOD meeting

April 22: Friends Sunset Gathering on the Beach

May 4: Friends BOD meeting

Two Action Items to add: Begin discussion of 2027 Annual Program Plan, September (BOD and Cody); Share Unit Management Plan with BOD (Cody)