

**Friends of Delnor-Wiggins Pass State Park
Board Meeting Minutes December 1, 2025
Delnor-Wiggins Pass State Park Office and Call in**

Board Members Present: Eric Cosentino, Skip Counselman (call in), Kim Finer, Donna Graham, Janice Kmetz and Valerie Thompson.

Park Staff in Attendance: Park Manager Cody Peters

1. Vice-President Kim Finer called the meeting to order at 9:02 a.m. and a quorum was established.
2. **President's Report:** Janice spoke about her two and a half years as BOD president. The BOD thanked her for her leadership and look forward to continuing to work with her as a member of the Friends group and as a Park volunteer.
3. **Secretary's Report:** Eric made a motion to approve the minutes from the November 3, 2025 BOD meeting, Janice seconded the motion. Unanimously approved.
4. **Treasurer's Report:** Eric reported that for the period ending October 31, 2025, total assets increased \$18,408.61 or 6.7% year-over-year. Total income was down \$28,454.66 or 48.4% for the same time period. Total expenses increased 2.9% or \$395.91 and net income decreased \$28,850.57 or 63.4%.
5. **Membership Report:** Donna reported we now have 115 members in the Friends organization. December and January renewal notices have been emailed. Kim would like to continue to explore the possibility of restoring the 12 visit park passes as an amenity for Friends members.
6. **Park Manager's Report:**
 - Staff: Two new openings: full-time OPS and Administrative Assistant. New staff member: Luke King.
 - Projects: Cody spoke about numerous projects, including:
 - Renovating maintenance trailer to replace one of the sheds.
 - Replacing windows in the Manager's and Assistant Manager's homes.
 - Improving entry area aesthetics.
 - Instituting a MOSH Volunteer program, and
 - Installation of pay station foundations and paving work.
 - Interpretation: AmeriCorps staff member Paige has scheduled interpretation "pop-ups" on Tuesdays in December. Ann Smith will be working with her. Jack Duncan will be providing interpretation on the beach, 9-11 a.m. Staff is continuing to sell annual park passes on the beach.
 - Resource Management: Invasive plants continue to be removed. Balsam Pear, Brazilian Pepper, Portia, and Crowfoot Grass are all invasive plants that are found in the Park.
 - Other: Plans are being worked on for a Wiggins Run and Walk that will be scheduled for the last Friday of the month, January through May, 8:30 to 9:30 a.m. Cody asked the Friends group to set up a booth/table at the event site and provide a health snack &/or drink.
7. **Old Business:**
 - a. BOD nomination committee: Applications for BOD membership have been received and a 2026 slate of nominees will be prepared and shared. In the event the number of nominees matches the BOD openings and there is no opposition to the slate of nominees, everyone who is nominated will be elected.
 - b. Park Plant Walk, November 22, 8:30 a.m. was cancelled due to late approval. The walks have now been approved and may be offered.
 - c. Beach boutiques: None were held in November. Future boutique schedule: Dec. 13,

- 8-11 a.m. (Janice and Kim) and January 17, 8-11 a.m. (Kim). Volunteers needed.
- d. Member potluck on the beach. December 3, 4-6 p.m. beach Area #1 on north end of beach walk over.
- e. Annual Meeting. January 12, 10 a.m. - noon at St. John the Evangelist, Rome Room. Funding request: Room donation \$150.00 and monies for the refreshments. Donna made a motion for the Friends to provide between \$150.00 and \$200.00 for the meeting. Janice seconded the motion. Unanimously approved. Set-up and take-down volunteers are needed. Val will set up a small boutique table.
- f. Addendum to 2025 Annual Program Plan: Donna made a motion to increase the 2025 annual program plan by \$40,000.00 to cover the cost of a mobile interpretative trailer. Eric seconded the motion. Following discussion, the motion passed unanimously. Cody will email BOD members an amended 2025 Annual Program Plan to include the mobile interpretive trailer.

8. New Business:

- a. Website: Friends migration of website to new host, website redesign and update. The Friends website which had been maintained by Alicia Astroga is transiting to a new web development company. The Board members considered two bid proposals. Donna made a motion to accept the proposal from WhatsUpSWFL with a \$2,500 one-time initial investment and a \$75.00 monthly maintenance fee. Janice seconded the motion. Unanimously approved. This amended a previous allocation of \$500.00 per year expense.
- b. 2026 Annual Program Planning/Funding. Park request and discussion. Presented at last meeting. Donna made motion to approve a total of \$34,500 to cover the 2026 Park's Annual Program request, Skip seconded the motion. Unanimously approved. Cody will email BOD members the proposed 2026 Program Plan which will include:
 - UTV: \$16,983.97
 - Racks and supplies: \$1,034.89
 - Water tank: \$5,218.00
 - MOSH (Mobile Plant Shade House): \$2,500.00
 - Beautification at entrance and entry island: \$5,000.00
 - Staff and Volunteer quarterly recognition supplies: \$2,000.00
- c. Earth Day at the Conservancy of SWFL, April 18, 2026. Donna and Kim will take the lead. Those who would like to volunteer, please let Kim know.
- d. Board expansion: Donna made motion to expand the current 6 member Board to a 7 Member Board. Skip seconded the motion. Unanimously approved.

9. **Announcement:** The January Board meeting is scheduled for Friday, January 9, 9 a.m.

10. **Adjournment:** With no further business, the meeting was adjourned.

Respectfully submitted by:
Valerie Thompson

Date approved: January 9, 2026

Upcoming dates:

December 3, 4-6 p.m.	Friends Potluck on the beach
December 13, 8 - 11 a.m.	Beach Boutique
January 9, 9 a.m.	Board Meeting at the Park
January 12, 10 a.m. to noon.	Friends Annual meeting at St. John the Evangelist Church
January 12	Board Organizational meeting following the annual meeting
January 17, 8-11 a.m.	Beach Boutique
January 30, 8:30-9:30	Wiggins Runs and Walks (tentative)
April 18	Earth Day event at the Conservancy of SWFL