

Friends of Delnor-Wiggins Pass State Park
Board Meeting Minutes
January 8, 2018 10 AM Surf Colony

Board members present: Larry Beer, Marcia Byrd, Milagros Dougan, Kathy Foster, Joe Gagnier, Gabriella Miyamoto, Phil Nye, Ann Petrillo, Valerie Thompson

Staff present: Zach Lozano

Guests: We welcomed Collier-Seminole State Park guests – manager, assistant manager, four board members. Zach invited them to be observers to see how a functioning CSO board works. Kathy provided each guest with a folder containing our agenda and other materials.

Call to order: 10:05 AM

President's and Vice President's reports: Kathy thanked the Committee for the 30th Anniversary celebration. Valerie, chair of the committee reported that 80 people attended, the weather was great. The commissioner Andy Solis attended. The party was lovely. Special thanks to Todd Richards who helped in so many ways to make the event very special. There was press coverage. Total expenses for the party came in under budget. Valerie thanked the committee and Phil Nye who stepped in as photographer. Kathy received a thank you note from Carol Bennet.

Secretary's report: 12.4.17 Minutes were approved with one correction – *beach stewards and other volunteers will pass out the business cards*. Election of board members procedure outlined. Ann Petrillo announced her retirement from the board. Ann saved the organization when the president resigned. She received a card and a plant in gratitude for her services. Three board members have served their 3-year term and two agreed to run again for board election - Valerie and Kathy. A vacancy exists due to Ann's retirement from the board.

Treasurer's report: Milagros reported that the Dellora and Lester Norris Foundation donated \$25,000 to the Friends for the renovation and maintenance of the Dellora garden, hurricane related projects and other projects of the Friends. The board will identify the funds required for the Dellora garden and set up a restricted reserve for this project. The balance of the funds will be commingled with funds allocated to the boardwalk project. There are no hurricane related projects.

Including the Dellora and Lester Norris Foundation gift, the Friends received \$41,315 income, which is \$25,794 higher than last year because of the Foundation gift. Expenses reached \$19,143, which are \$9,556 greater than last year because of the 30-year celebration.

Net income for the year was \$22,172. If we remove from net income, the one - time item of the \$25,000 Dellora and Lester Foundation gift and the \$9,727 for the 30-year celebration, net income was up \$965 in 2017 because of higher donations and membership. The funds of the Friends reached \$90,796 as of December 31, 2017.

The 2018 budget was proposed, taking into account the use of some of the funds from the Dellora and Lester Norris Foundation gift. Income was set up at \$16,005, which is about \$1,000 greater than last year from higher donations. Expenses were set at \$18,475, which reflect an increase in State related projects of \$5,500 for a new ATV. The budget results in a \$2,470 loss reflecting the use of reserves for the ATV. Supporting documents are attached to these minutes.

Park Manager's Report: Zach informed us that all state parks have a project proposals management tracking system which tracks all the park's needs and capital improvements. There are 8 pages of needs totaling 2 + million dollars. Examples are boardwalk improvements, small picnic pavilion, roof replacement, road improvements, storm water damage cleanup. The list of capital improvements ongoing. Right now, the park needs a new ATV, costing about \$6500. The district is short on money due to the hurricane. There is money that can be reallocated with board approval for this need.

Discussion followed about what to do to improve Dellora's garden. A few people will work with Zach and Mark on ideas to improve the planted area. A dollar amount will be determined for improvements. A financial report in February will include this figure.

There have been a number of requests for benches to be placed in the park in memory of a loved one. Benches can be donated but they cannot have a plaque in memory of a loved one. The plaque can have the name on it but not "in memory of."

The park lost 8 stainless steel grills and they were identified as hurricane damage and as a result will be replaced by insurance claims. The picnic tables that washed away have already been replaced.

The volunteer appreciation luncheon will be held Friday, March 9 at 12 noon at the Carrabba's in Bonita Springs. Invited volunteers can bring a guest.

All management has been apprised about the Art Show on January 20th. The banner is up, and the gate house is handing out flyers.

Rosa is demoting to a part-time position. She is going to welding school. She has done touch up painting on the turtle which got battered in the hurricane.

The beach shuttle bus is operating on Friday, Saturday, and Sunday.

The boardwalks are repaired, and the contractor is done.

The board approved the budget earlier but upon learning of the need of the ATV the motion to approve the budget was rescinded. In section 61200 for equipment, \$7000 was entered. A new motion was made, seconded and voted upon favorably. The budget was approved again.

Membership Committee. Gabriella reported that we now have 77 members. The renewal process has seemed difficult but now with renewal available at the gatehouse and online, the hope is that more people will renew their membership one of those ways. Zach is looking into a sandwich board to put at the gate with membership detail on it. Linda Colvin is a patron and wants the passes to give to her friends and family members. She will be given extra passes and will still have the punch card. Business cards will be given to beach stewards to hand out as they walk the beach.

Wildlife and Wildlands Art Show is in the final planning stages. The beach shuttle will offer added access if the park closes. Song writers who perform at Lover's Key will provide music. Reminder to donate something for the drawing of chance. No paid advertisement has been undertaken. Lori has issued a press release and the event is in the Naples Park newsletter. A reporter will come.

Children's Art Show is scheduled for February 24-25th. The committee will meet this month. Nine schools are participating this year and we expect more. Zach is working on details of how families will use the gate passes if they ride the shuttle.

Old business – Kathy and Zach worked on the CSO Annual Program Plan which has been submitted to the district.

New Business: Work continues on the list of proposed goals. A web cam was added. We are initiating an audit committee consisting of two board members and the park manager and a finance committee which consists of one board member plus the treasurer.

Thanks to Larry for all the paperwork he files to the DEP.

Kathy Talked about the Naples Park Elementary School family night Jan 23rd.

A Garden Committee was formed with Milagros and Valerie.

Kathy offered our assistance to the guests as they are trying to improve their CSO.

Adjournment: 11:52 AM

Respectfully submitted

Marcia Byrd, Secretary

Date approved:2.5.18

FRIENDS OF DELNOR-WIGGINS PASS STATE PARK

Treasurer's Report - January 8, 2018

| <u>Financial Results</u> | 31-Dec-16 | 31-Dec-15 | \$ Change | 31-Dec-17 | 31-Dec-16 | \$ Change |
|--------------------------|-------------|-------------|--------------|-------------|-------------|-------------|
| Total Income | \$15,520.75 | \$17,320.94 | (\$1,800.19) | \$41,314.85 | \$15,520.75 | \$25,794.10 |
| Total Expenses | \$9,587.03 | \$8,960.81 | \$626.22 | \$19,142.88 | \$9,587.03 | \$9,555.85 |
| Net Income | \$5,933.72 | \$8,360.13 | (\$2,426.41) | \$22,171.97 | \$5,933.72 | \$16,238.25 |

| <u>Cash Position</u> | Cash Position 12/31/2016 | Cash Position 12/31/2017 | Interest Income 2017 | Interest Rate |
|--------------------------|-----------------------------|-----------------------------|----------------------------|---------------|
| <u>Wells Fargo</u> | | | | |
| - Checking Account | \$13,129.38 | \$10,353.65 | | |
| - Money Market Account | \$9,792.85 | \$9,797.74 | \$4.89 | 0.05% |
| <u>Everbank</u> | | | | |
| - Money Market Account | \$34,726.02 | \$35,336.58 | \$52.60 | 0.41% |
| - Certificate of Deposit | | | | |
| - 3-Month | \$10,008.51 | \$10,068.84 | \$118.29 | 0.80% |
| - 6-Month | | \$10,071.28 | \$71.28 | 0.85% |
| - 1-Year | | \$15,167.63 | \$167.63 | 1.33% |
| Total | \$67,656.76 | \$90,795.72 | \$414.69 | |