

Friends of Delnor - Wiggins Pass State Park  
Board Meeting Minutes: December 5, 2016  
Monday 10 AM - Surf Colony Party Room

**Board members present:** Larry Beer, Marcia Byrd, Milagros Dougan, Joe Gagnier, Gabriella Miyamoto, Phil Nye, Ann Petrillo, Valerie Thompson

**Board members absent:** Kathy Foster

**Staff present:** Lori Heath Thorn, Mark Nicoletti

**Proceedings:**

A quorum was established and the meeting was called to order at 10:05 AM by Ann Petrillo, President. The October and November minutes were approved.

**Reports of Officers:**

**President** - Ann ordered a plaque for Bob in thanks for his years of service at the park. The December 12<sup>th</sup> meeting/Holiday Party will in part be for honoring Bob. Ann agreed to set up a table for the Nature Preserve's *Preserving the Holiday Spirit at the Naples Preserve*. She bought some trees and put lights on them and will include shells and items of interest besides our Park and Friends brochures at the table. Ann and Milagros will assemble the table on Thursday, December 8<sup>th</sup>. Monday, December 12<sup>th</sup>, Ann and Valerie will remove the table and bring the decorations to the Holiday Party. Art Show flyer quarter size – Lori will make one.

The Holiday Party is December 12<sup>th</sup> at 5 PM in the pavilion. About 23 folks have signed up but more are expected. Mark will be there. There will be an open mike for people to say a few words about Bob. Marcia will manage some form of roasting Bob. The Resident Artist will be introduced. Tablecloths will be used and Marcia will arrange shells pinecones for table decorations. Larry will bring a CD player, Marcia will bring CDs. Ann will order and pick up cake and turkey from Publix.

**Treasurer** – Milagros reported a cash position of \$67,000 as of 11/30/2016. She opened a \$10,000 CD at Everbank. The full report was distributed. Milagros interviewed three people to replace our accountant. Paul Sands, retired, CPA was the best choice but he needs a copy of QuickBooks, available for \$200. A motion was passed to purchase the Quickbooks for Paul. Two other copies are available to download at the time of purchase. Motion passed. She researched and recommended a credit card machine that we lease for 5 months at a time. It can be used for memberships, apparel sales, and donations. The device will cost \$285 for the first year for four month usage and \$315 for future years for five month usage. CDG is the company. The cost is \$79 for phone, \$35 activation fees, \$30 for monthly usage and about \$50 for discounts on sales. A motion to purchase this equipment was made and the vote was favorable.

**Park Manager** – Mark got a letter from Valinda Subic, district bureau chief, regarding our beach erosion. At this point there is nothing to indicate that the state will do anything to replenish our beach. He commented that due to the loss of beach, our capacity will be lowered. Discussion followed regarding renourishment and other park's erosion issues. He was asked if the CSO has any input on park manager assignments. The answer is NO; however questions of interest can be submitted. The board asked if the new building plans could be changed to incorporate cabinets. The answer is NO; we will have to add cabinets after the fact. The project is funded and is set to commence in 2017.

**Park Specialist** – Lori asked about water for the December 12<sup>th</sup> party. Valerie is taking care of that. Lori distributed volunteer papers that needed to be signed. She discussed the Newsletter and asked how many people read it. The number is very low. She will do one quarterly starting in 2017. No December newsletter is going out. Larry talked about the years that the Friends handled the Palm Tree Press. Marcia had a copy of the November newsletter with an article about Milagros. Valerie and Kathy will do an article for the next one and Lori suggested that there be a Friends' Corner for an article each quarter. She will send out another reminder about the December event.

**Reports of Committees:**

**Art Show** – Valerie new member Terry Sutherin. She will head up the drawing. Want 20-25 dollar donations. 20 paid artists, 2 need to hear from. Sponsorship – Walmart, Beach Box, too late for Wells Fargo. Will put on website.

**Children's Art show** – Report

**Membership** – Gabriella reported that there are very few renewals. She will send out an email reminder to renew. She suggests sending a flyer to a specific geographic area near the park in an effort to increase the membership. She will research the cost and give a report next month. New gate passes are now available and will be marked for one year from date of purchasing a membership.

**Unfinished Business:**

The Beach Party and Sunset Music discussion was tabled till a future meeting.

The White Trailer is deteriorating but still serves a purpose until the new building is done. Discussion about where to store the supplies that the Friends use followed. The storage bins are building up in the CSO room because the trailer is not climate controlled and there is concern that t-shirts, etc. will get mold. The decision was to keep the trailer until another alternative becomes available.

**New Business:**

**Projects for Friends** Discussion of what the Friends can do to help out the staff. We are needing a project(s). Beach/Park cleanup will be appreciated especially after holiday events.

**Inventory of equipment:** A short list of equipment owned by the Friends – Two tables, chairs, canopies, stuff in white trailer. Microphone, all furnishings in the CSO room.

**Adjournment :** 12:33 AM

Respectfully submitted, Marcia Byrd, Secretary

Date Approved\_\_\_\_\_