

## **Board Meeting Minutes for Thursday, April 26, 2007 Supporters of Del-Nor Wiggins Park, Inc. 10:30 AM**

The meeting was called to order by Lois at 10:35 AM, following an earlier work day project. There were 5 board members and 2 park staff present.

The first item for discussion was the status of the old HP computer in the conference room. It seems to be overloaded and is predicted to crash very soon. Dick made a motion, seconded by Fred (approved by all), to spend no more than \$1,000 on a new desktop and he will contact the Byte Shop for advice and assistance with getting it on-line. This item will be expensed rather than declared as a fixed asset.

The status of the Park Needs List was reviewed, making sure that all planned expenses are accounted for and at some stage of completion. This includes the remaining 8 grills that are on order, piling caps, and building 6 new display cases for the bath houses. Since we still have money to spend on the park, there was some additional discussion about renovations vs. repairs and where to spend our dollars. Bob and Mark will let us know when time, manpower and opportunity allow them to move forward with these projects. It was agreed that the use of the debit card would enable them to get through the summer. The board pre-approved all anticipated expenses for the summer months. This includes installation of a brake system on the newly acquired half ton truck that will enable it to be used to haul the hydraulic dump trailer.

Lois announced that a new electronic filing requirement for small tax-exempt organizations will occur in 2008. It is called an e-post card, IRS Form 990-N. This will be an annual occurrence for organizations like ours with gross receipts of \$25,000 or less per fiscal year.

Our agenda next included a review of some suggested guidelines for selecting the next “artist in residence”. Six basic points were discussed as a foundation. Fred made a motion, seconded by Dick (approved by all), that these can be turned over to the art show committee for consideration, modification and further approval by the board. A date of September 1<sup>st</sup> was targeted to have the selection process completed.

Lois distributed draft copies of the first 4 pages of our 2006 Financial Statement. Bob and Dick will be meeting later in the month or in early May to input data for the final report. Lois had additional pages in the works as well. The report is typically due to the state in early June. While on the subject of finances, Dick made a motion, seconded by Joan (approved by all), to get the best rate on the CD’s that are up for renewal and go ahead with establishing that at the bank.

The last agenda item was a progress report from Joan regarding the planning committee for the CSO’s 20<sup>th</sup> Anniversary Event. The date of October 18<sup>th</sup> of this year had been chosen, with a time of 1 to 4 PM in the afternoon. It is to be held at the Naples Park Area Association clubhouse. The cost of renting the facility is \$150. They are planning for as many as 100 people in attendance and a notice will go in the next edition of the Palm Tree Press. Discussion followed regarding coverage of expenses. A review of the current budget revealed at least \$1000 available to cover expenses, which includes money set aside for event-related food and entertainment, volunteer recognition awards and plaques and membership development. Dick made a motion to provide an additional \$1000, seconded by Fred (approved by all). It was felt that the event may not cost that much, but that the committee could go ahead with plans to make it a really nice event without pinching pennies.

With no further business, Dick motioned to adjourn the meeting at  
11:51 AM

Present: Lois Cantwell, President  
Dick Liden, VP,  
Olga Williams, Treasurer  
Joan Erb, Memb. Dir.  
Fred Eckert, Director

Robert Steiger, Park Manager  
Mark Nicoletti, Assistant Park Manager

Absent: Joe Gagnier, Secretary  
Bill Paul, Director  
Phil Nye, Director  
Kay Peley, Director