

**Friends of Delnor-Wiggins Pass State Park  
Board Meeting Minutes – CSO Room DWPSP  
June 7, 2022**

**Board members present:** Eric Cosentino, Barb Craig, Kim Finer, Heidi Gagnon, Ursula Gibbons, Donna Wallin, Kim Moody and Valerie Thompson (Zoom) **Absent:** Kathy Foster (A quorum was established)

**Park staff present:** Manager Terrance Torvund and PSS David Baniak

Board President Ursula Gibbons called the meeting to order at 10:03 a.m.

**Secretary's Report:** Barb made a motion to approve the minutes as written from the April 4, 2022 Board meeting, Heidi seconded the motion. Unanimously approved.

**Manger's Report:** No report

**Unfinished Business:**

1. **Children's Art Show funding:** Ursula read the motion presented in a May 20, 2022 email by Barb: "I move that the Friends agree to fund the 2023 Children's Art Show event scheduled for April 15 and 16, 2023 for up to \$2,000. In the event that dedicated donations are forthcoming for this event, as in the past, those funds would be used first and Friends contributions only be used if needed." Kathy provided a second to the motion through previous email. At today's meeting, the motion, which largely included the funding of the Show, was discussed by Board members and Park staff. Following questions, clarifications and discussion, Ursula called for a vote and the motion received unanimous approval.
2. **Funding PSS Office renovations:** The Board unanimously approved that up to \$2,000 may be spent to refurbish the PSS Office area.
3. During discussion, Eric reported that the Florida State Parks Foundation is no longer offering an opportunity to purchase Board insurance. Other options for insurance will need to be explored and purchased.

**New Business:**

1. **UTV:** Terrance reported the bobcat UTV, owned by the Park, is damaged and beyond repair. Terrance said he was going to look into the Friends owning future UTVs. That would allow the Friends to sell un-repairable UTVs for parts or "as is" condition. Questions of ownership and insurance were raised. This topic was tabled for a future meeting.
2. **Friends Membership Days at the Park:** no report on this topic.
3. **Discussion of expenditure guidelines for 501 (c) (3) organizations.** Barb shared information concerning the Friends financial history and an information sheet regarding laws pertaining to 501 (c) (3) organizations. Due to time limitations for this meeting, Ursula suggested the Board members consider the information and the topic will be included on the next Board meeting agenda.

**The meeting was adjourned at 10:38.**

**Next Board meeting:** October 2, 2022

Respectfully submitted by,

Valerie Thompson, Secretary

Amended and Approved: December 6, 2022