

**Friends of Delnor-Wiggins Pass State Park  
Board Meeting Minutes  
January 6, 2020**

**Board members present:** Larry Beer, Eric Cosentino, Kathy Foster, Clarette Frank, Gabriella Miyamoto, Phil Nye, and Valerie Thompson. **Absent:** Heidi Gagnon and Todd Richards

**Park staff present:** Stephen Pindel and Terrance Torvund

**President's Report:**

- Kathy introduced Treasurer Eric Cosentino
- Kathy informed the Board members of two recent donations:
  - \$200.00 donation from Friends members Susan and David Darrahs
  - \$10,000 donation from the Dellora and Lester Norris Foundation
- Discussion concerning the Norris Foundation donation included possible uses for the monies. Kathy has spoken with John Finer, Friends member who is heading up the Dellora's Garden project. John indicated that an irrigation system would enhance the garden. The cost and design of an irrigation system will be explored. Additional discussion will follow at future meetings.
- Suncoast Credit Union has contacted the Friends about a possible donation; Kathy has followed up with the necessary paperwork.

**Vice President's Report:** Kathy reported for Heidi. The addition of dolphins to the plush animal inventory has been popular and both the turtles and dolphins are being well received by visitors. Ranger James Aldridge was congratulated for taking donations for 45 plush animals during the last period.

**Secretary's Report:** A quorum (51% or better) was established. Minutes from the December 9, 2019 Special Board Meeting were unanimously approved. Valerie reported on the "Donate a Golf Cart" project, suggested by Ranger Peggy Obear. Letters were sent to the Golf Directors at 34 area golf courses. Gabriella mentioned that golf courses sometimes use rental carts so contacting the rental companies might be a possible source.

**Treasurer's Report:**

- Eric shared the 12/07/19 Financial Reports
- Eric reported that current assets are \$117,707.01; \$21,831.88 over the previous year. The increase is due in part to the turtle donation project.
- Board members discussed using monies from the Turtle Donation project to fund the purchase of a UTV, supplementing the Friends designated contribution with monies from the Norris Foundation donation.
- Discussion of the Norris Foundation donation was tabled until the February Board meeting.
- Clarette and Gabriella will form the Audit Committee to review financial records and report back to the Board at the February meeting.
- The credit card machine will be retained until after the Art Show. Milagros recommended that we let the machine go due to low profits, Eric concurred. During the past year, \$468.00 was charged using the machine, \$267.00 was paid to the credit company netting a \$201.00 profit. There were also difficulties with connectivity while using it in the Park.

**Park Manager's Report:**

Administration:

- ❖ Terrance reported the Annual Park Summary happened on December 13, 2019. The District Bureau Chief reviews the park each year. As a result of the review, various items were noted: Following park entrance improvements, the state wants to start replacement of the bathhouses or at least the floors. The Chief requested the Paddleboard Yoga contract be reviewed by Tallahassee. Terrance asked the instructor to stop providing the classes. The Chief asked that the Friends Membership Board be removed from the Ranger Station. He told staff it takes away from the annual pass. The sign may be used at events.

- ❖ Terrance shared a drawing of the plans for the new entrance and said the project planning is 90% complete.
- ❖ Terrance shared the 2020 Annual Program Plan for Citizen Support Organizations.
- ❖ The “Commotion in the Ocean” “birthday party” will be held on September 12. The focus will be on water and watersports. Terrance is asking Friends to provide \$500.00 for the event. The request will be included in the parks budget request.
- ❖ Terrance presented the budget request for 2020. The request totaled \$6,985.20
  - \$100.00 Nature Fest supplies
  - \$500.00 Birthday Event
  - \$100.00 Marketing for special events
  - \$1,000.00 Emergency funds
  - \$5,285.20 UTV

Visitor Services:

- ❖ The Beach Bus will provide service January 17 through April 27, Friday through Monday.
- ❖ Ranger lead interpretative programs will begin on January 9 and continue every other Thursday.

Maintenance:

- ❖ Boardwalks continue to be removed; permit expires in April.
- ❖ Focus is now on bathhouses; a contractor is replacing doors, interiors are being improved, exteriors are being painted.

Resource Management: Terrance will attend the Sea Turtle Permit Holders meeting on January 18. This meeting is mandatory to obtain a permit.

**Membership Chairperson’s Report:**

- There are currently 175 memberships. Online memberships have increased.
- Gabriella expressed a concern about promotion of memberships being discontinued at the ranger station, due to the direction of the District.
- Family memberships will be given to Art Show artists. Thirty renewals are due in January.

**Committee Reports:**

Adopt a Sea Turtle: Clarette will present ideas for this project to the March meeting.

Seashells and Santa: The December 15 event was a success. Thanks to Barb Craig chairperson and Richie Twiefel , Santa.

Art Show: January 18, 2020. 9-4 p.m. The next meeting is scheduled for January 10, 9:30 a.m. in the CSO Room in the Park.

Children’s Art Show: February 22, 10-4 p.m. and February 23, 2-6 p.m. Larry reported that in September, Committee Chair Marcia Byrd, sent out invitations to 46 schools. As of this week, 6 schools have committed to participate. This is about normal response for this time of year.

**New Business:** Election for Board members will take place at the January 13 membership meeting. Nominating Committee chair Todd Richards will present the slate and conduct the election. The required notification has been emailed to members. Gloria Skrobacki will be the speaker at the January membership meeting.

Meeting was adjourned at 11:40 a.m.

Respectfully submitted by Valerie Thompson

Approved: February 3, 2020

1.6.2020