

Friends of Delnor-Wiggins Pass State Park

Board Meeting Minutes

February 4, 2019

Board members present: Larry Beer, Milagros Dougan, Kathy Foster, Gabriella Miyamoto, Phil Nye, Todd Richards, and Heidi Gagnon

Board members absent: Valerie Thompson

Park staff present: Terrance Torvund, Mireille Gruppo

Board President Kathy Foster called the meeting to order at 10:05 am. A quorum was established.

President's Report: Welcome to our newest board member Heidi Gagnon. Suggestion that Heidi submit bio to Alicia our webmaster. Larry questioned the need as there is nothing on the website other than names of board members. The board thanked Jay and Valerie Thompson for representing the Park at a recent STEAM meeting at Naples Park Elementary School. Kathy and Valerie will visit Pathways Early Education Center of Immokalee to see if they might be a candidate to be a recipient of gifts from our Seashells & Santa event. Gary Wilson, our 2018 Resident Artist is our contact with Pathways. Kathy provided a list of additional 2019 goals which was previously forwarded to Terrance for his reporting needs. Kathy requested Mireille put together a Certificate of Appreciation for Joe Gagnier and requested that Phil and Larry accompany her to deliver it to him.

Vice President's Report: None.

Treasurer's Report: A written recap (attached) was submitted to the board. Revenues were greater than the budget because of higher donations and memberships. Expenditures were in line with the budget. Audit Committee member Gabriella reported that our annual audit was completed per our Financial Policy and all was found to be in order. Committee members were Gabriella, Valerie and Terrance. Audit report was approved and passed unanimously. We have sold out of turtles and more are on order. Three week backlog. To date \$810 is available to the Park for sea turtle projects as a direct result of these sales. A motion was made by Milagros to give Board approval to purchase more turtles with orders of about \$300 per order plus shipping costs if we exceeded our budget. Heidi seconded the motion and it was approved unanimously. The 2019 draft budget was adjusted in four areas. +\$1000 for turtle revenues, +\$600 for corresponding turtle expenses, +\$200 for Nature Fest printing and +\$100 for Nature Fest supplies. Final budget was emailed to the Board January 29, 2019. Approval of revised budget motion by Larry, seconded by Phil was passed unanimously. New bank signatures will await revised information from sunbiz.org.

Membership Director's Report: Currently 155 members and 13 members due this month but delinquent. Thank you to the gate personnel responsible for selling memberships.

Park Manager's Report: Administration: Open Ranger position candidate selected. Looking for two part-time seasonal OPS personnel also. This would bring the park to full staffing. Park Facebook was used to advertise Friends/Amazon Smile program. \$10 cost and reached 343 folks with 22 engaged. Terrance will be monitoring to see how many sign-ups. Annual CSO Program Plan to be submitted to District this week. Visitor Services: Surveyors at Park regarding entrance enhancements which were previously discussed with Board. 150 folks used the Beach Bus in December. Larry and Terrance to research Delnor-Wiggins annual fact sheet. January 2018 visitors (cold) 26,376 vs. January 2019 visitors 45,107. Maintenance: Ranger Terry finished the Ranger breakroom work. Photos of same might be posted to Facebook. Ranger station paint job awaiting equipment from Myakka Park. Protection/Resource Management: Upcoming meeting with Biologist to discuss sea turtles, raccoons, erosion and shore bird surveys. Future Projects: Previously planned 5K race set for April 13, 2019. 100 runner cap. This is being operated by a third party. The Friends may want a table for the event or at least get our membership brochure in the hands of the runners and event folks.

Park Specialist's Report: Meeting planned this week with Carrabba's Restaurant manager for volunteer luncheon tentatively scheduled for March 8, 2019. Mireille passed out authorized passes for Board Members.

Committee Reports: Art Show: Thank you to Todd for donating Beach Day, to Terrance for securing canoe tour from Collier-Seminole Park and to all that made donations for the Art Show Drawing of Chance. 14% increase in Drawing of Chance income. Park visitation 3048 vs 1058 last year's art show. Still awaiting final income numbers. Children's Art Show: Nine schools will be at the show on February 23-24, 2019. Request volunteers at membership meeting.

The meeting was adjourned at 11:15 am.

Respectfully submitted,

Larry Beer

Approved March 4, 2019

FRIENDS OF DELNOR-WIGGINS PASS STATE PARK

Treasurer's Report - February 4, 2019

<u>Financial Results</u>	31-Dec-17	31-Dec-16	\$ Change	31-Dec-18	31-Dec-17	\$ Change
Total Income	\$41,314.85	\$15,520.75	\$25,794.10	\$21,066.30	\$41,314.85	(\$20,248.55)
Total Expenses	\$19,142.88	\$9,587.03	\$9,555.85	\$14,215.36	\$19,142.88	(\$4,927.52)
Net Income	\$22,171.97	\$5,933.72	\$16,238.25	\$6,850.94	\$22,171.97	(\$15,321.03)

	31-Dec-18	Budget	\$ Change
Total Income	\$21,066.30	\$16,005.00	\$5,061.30
Total Expenses	\$14,215.36	\$18,475.00	(\$4,259.64)
Net Income	\$6,850.94	(\$2,470.00)	\$9,320.94

Cash Position

	Cash Position 12/31/2018	Cash Position 1/31/2019	Interest Income 2019	Interest Rate
<u>Wells Fargo</u>				
- Checking Account	\$15,707.56	20,210.75		
- Money Market Account	\$9,802.64	9,803.06	0.42	0.05%
<u>TIAA Bank</u>				
- Money Market Account	\$10,899.74	10,904.37	4.63	0.50%
- Cash Dellora Garden	\$9,533.01	9,533.01	-	
- TIAA CD	\$93.76	108.73	14.97	1.83%
- Board Designated CD Certificates of Deposit				
- 3-Month	\$10,207.03	10,222.90	15.87	1.81%
- 6-Month	\$10,218.48	10,233.50	15.02	1.73%
- 1-Year	\$30,714.37	30,767.38	53.01	2.08%
Total Board Designated	\$51,139.88	\$51,223.78	\$83.90	
Total	\$97,176.59	101,783.70	\$103.92	

Turtles

Through January 31, 2019, sales reached 162 turtles and \$3,239.99 revenues. Including donations for the costs of the turtles, the net profit is \$1,552 or \$9.58 per turtle including \$810 for the turtle program.

	2019	B/(W) Prior Year
<u>Art Show - January 19, 2018</u>		
Income:		
Individual donations (turtles)	\$440.00	\$440.00
Membership (4 members)	\$150.00	-\$50.00
Apparel	\$520.00	-\$192.50
<u>Art Show</u>		
Welcome Table Income	\$75.00	\$19.00
Ice cream	\$279.00	\$87.00
Popcorn and water	\$78.00	\$24.00
Auction/Raffle Income	\$911.75	\$131.75
Art Show	\$1,343.75	\$261.75
Total deposits	\$2,453.75	\$459.25