

**Friends of Delnor-Wiggins Pass State Park
Board Meeting Minutes
December 3, 2018**

Board members present: Larry Beer, Marcia Byrd, Milagros Dougan, Kathy Foster, Gabriella Miyamoto, Phil Nye, Todd Richards, and Valerie Thompson

Board members Absent: Joe Gagnier

Park staff present: Terrance Torvund

Board President Kathy Foster called the meeting to order at 10:00 AM. A quorum was established.

Reports of Officers:

President's Report: David Zimmerman, owner of Royal Scoop Ice Cream, has been recognized for his generous donations to the Park. Phil delivered a framed certificate acknowledging his continuing support of the Park to him.

Vice President's Report: no report

Secretary's Report: The minutes of the November 5, 2018 Board Meeting were approved.

Treasurer's Report: Milagros reported that through October 2018, the Friends have achieved a net income of \$1,500; revenues of \$14,683 are higher than last year by \$1,600 because of higher donations and memberships. Expenses of \$13,167 are \$6,200 higher than last year because of the purchase of the ATV for the park. Compared to budget, the Friends' net income is better than budget because of the higher revenues previously mentioned and lower expenditures since the ATV was included in the budget. The new *Financial Policy* was discussed, a question concerning procedures for credit card and PayPal accounts was answered, Board members voted to approve the *Financial Policy* and thanked Milagros for her work. It was suggested that a budget for the Seashells and Santa event be established in the 2019 budget. Terrance will consider the Park's budget requests for 2019 and send a "wish-list" to Board members for their consideration.

Membership Director's Report: Gabriella reported that currently we have 140 member, 20 memberships were processed at the Ranger Station in November. The Rangers are having a friendly competition to see who sells the most Friends' memberships at the Ranger Station during November and December. The prize for the Ranger selling the greatest number was discussed and also continuing the program during future months. The Board agreed to give an annual membership to each artist participating in the 2019 Art Show. Gabriella agreed to check incoming membership registrations for volunteer information that she would then pass on to Mireille and/or Friends Committees. Marcia will contact Gabriella in January to get Park passes for the Children's Art Show participant families.

Park Manager's Report:

Facilities and Maintenance: Terrance reported all the recycling bins are being replaced using donated materials and the trash bins are also being replaced. The Park staff will be trimming vegetation. Larry recommended training for individuals using the chipper. The T2 Auto System has been installed and will be activated shortly. The system is used for parking management and provides

notice of parking space availability via the Internet so potential visitors can determine if parking space is available. Visitation: The Beach Bus has begun operation. November visitation increased 4,000 over last year: 2017—30,031 and 2018—34,031. The two electronic signs on the north side of Bluebill Ave. at Conner Park and the entrance to Delnor-Wiggins S.P. are for the use of the Collier County Transportation Department. Staff: Park Services Specialist for Maintenance interviews will begin this week. New OPS Collin has started working at the Park. Other: Terrance summarized his earlier meeting with Collier County officials. The County offered to buy the Park, to manage the Park, install parking meters, move the Ranger Station back to leave more room for traffic at the entrance, all of these offers were declined by the State. The County also offered to restore the beach to address the capacity issue, if we were to allow them to build the parking garage. This offer received no action. Public hearings would be held prior to any decision on this issue.

Committee Reports:

Seashells and Santa at Delnor-Wiggins Park

Todd reported that the event “sold out” within four (4) days on Eventbrite. Todd is working to find an organization willing to partner to distribute the collected toys. The event, limited to 100 registrants, will be on December 16, 1-3 p.m. A volunteer sign-up was distributed and will be available at the December 10 Friends’ picnic. We have a Santa and Lovers’ Key State Park will be loaning us a suit. The issue of photo release forms was discussed and various ideas were shared.

Wildlife and Wildland Art Show

Kathy announced that artists’ registrations are still coming in and currently fifteen have signed up for the January 19 show. Kathy requested donations for the “Drawing of Chance”. Gabriella offered to donate a Marriott gift card, Todd will donate “Beach day” packages, Terrance will donate a Manager lead visit at Delnor-Wiggins Park and he will also contact staff at nearby State Parks to request donations. Additional items for the drawing will be collected in the next few weeks.

Children’s Art Show: Marcia reported that show information has been distributed to elementary schools and three schools have replied. Reminders will be sent out to schools that haven’t responded. An anonymous donor has contributed \$1,000.00 to underwrite the Show. New in 2019, the Show will include a display of artwork created by preschoolers. Through discussion the Board concluded that we should consider our t-shirt inventory for both Art Shows and re-evaluate the quantities that are ordered.

Unfinished business:

The “Adopt a Turtle” program is going well. Donation receipts were designed by the Park staff, thank you Jenn and Rangers who were involved.

New Business:

The Holiday Membership Picnic: The picnic will take place on December 10 at 11:00 a.m. in the pavilion. Kathy will send out one more reminder. Mireille is keeping track of the reservations. Mireille will take care of icing down the water. Valerie will provide table coverings and decorations. Kathy will conduct a short business meeting that includes the introduction of our 2019 Resident Artist and presentation of the Artist Chair.

Nominating Committee: Larry will chair the committee. Marcia has chosen not to run for the Board when her term expires in January 2019. She will continue to be active in the Friends organization and work with the Children’s Art Show. The Board members thanked Marcia for her many years of valuable service on the Board.

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The meeting was adjourned at 11:45 p.m.

Respectfully submitted,
Valerie Thompson

Date approved: January 4, 2019